



Formatting message content

You can format the text and other content as you enter messages in a channel using Markdown, a simple formatting language that lets you enhance plain text with styling such as italics, bold print, and bullets.

In the following example, the message input box includes a list of items preceded by asterisks. In the preview panel the asterisks appeared as bullets, which is how they appear in the actual wiki. You can also use the shortcuts in the text editor's menu bar to insert Markdown.




Please send me the following:
* Your name
* Your address
* Your choice of background|



When the message is sent, the asterisks appear as bullets:

Sara Carlisle - 11:30 AM






Please send me the following:







• Your name

• Your address

• Your choice of background

There are a number of Markdown formatting symbols that you can use to enhance your messages. The following table shows how to enter Markdown into message text and how the formatted message appears after it is sent.


Markdown feature	In message input box	In sent message
Bullets Asterisk followed by a space in front of a line is formatted as a bullet. To enter a new line in the message input box, press Shift+Enter. For each level of bullets, indent 5 spaces.	<div><div>**Services Sara can provide:** * website development * menu template * 2-page * 3-page * first page is cover * first page includes menu items * business card design</div></div>	<div><div>Sara Carlisle - 11:54 AM</div><div></div><div>Services Sara can provide: • website development • menu template ◦ 2-page ◦ 3-page ▪ first page is cover ▪ first page includes menu items • business card design</div></div>

<p>Numbered list</p> <p>A number followed by a period and then a space in front of a line is formatted as a number in a list. It doesn't matter what numbers you use; Markdown displays the list with increments of 1.</p> <p>For each level of numbers, indent 5 spaces.</p>	 <div data-bbox="646 147 974 252"> <p>Here are the instructions:</p> <ol style="list-style-type: none"> 1. Go to the app download page. 1. Download the install file. <ol style="list-style-type: none"> 1. Click **Install**. 1. Click **Android** or **iOS**. 1. Run the installation file. </div> 	<div data-bbox="1055 147 1461 598"> <p>Sara Carlisle - 12:19 PM</p>  <p>Here are the instructions:</p> <ol style="list-style-type: none"> 1. Go to the download page. 2. Download the install file. <ol style="list-style-type: none"> 1. Click Install. 2. Click Android or iOS. 3. Run the installation file. </div>
<p>Italics</p> <p>When asterisks or underscores precede and follow text without spaces, the text is formatted as italics.</p>	 <div data-bbox="646 640 974 682"> <p>Background - *solid*, *pattern*, *custom* Font - <u>Helvetica</u>, <u>Garamond</u>, <u>custom</u></p> </div> 	<div data-bbox="1055 630 1461 798"> <p>Sara Carlisle - 12:31 PM</p>  <p>Background - <i>solid</i>, <i>pattern</i>, <i>custom</i> Font - <i>Helvetica</i>, <i>Garamond</i>, <i>custom</i></p> </div>
<p>Bold</p> <p>When double-asterisks or double-underscores precede and follow text without spaces, the text is formatted as bold.</p>	 <div data-bbox="646 840 974 892"> <p>**Background** - sold, pattern, custom __Font__ - <u>Helvetica</u>, <u>Garamond</u>, <u>custom</u></p> </div> 	<div data-bbox="1055 829 1461 987"> <p>Sara Carlisle - 12:56 PM</p>  <p>Background - sold, pattern, custom Font - Helvetica, Garamond, custom</p> </div>
<p>Headers</p> <p>When pound signs followed by a space precede a line of text, the text is formatted as a headers. Up to 6 levels of headers are supported. The number of pound signs indicates the level of the header.</p>	 <div data-bbox="646 1018 974 1123"> <p># level 1 header ## level 2 header ### level 3 header #### level 4 header ##### level 5 header ##### level 6 header</p> </div> 	<div data-bbox="1055 1018 1461 1386"> <p>Sara Carlisle - 01:05 PM</p>  <p>level 1 header level 2 header level 3 header level 4 header level 5 header level 6 header</p> </div>
<p>Quote</p> <p>When a greater than sign precedes text, a vertical bar appears in front of the text and the text is indented to indicate that it is a quote.</p> <p>To break out of a quote, you must enter Shift + Enter twice after the end of the quote.</p>	 <div data-bbox="646 1417 974 1501"> <p>Regarding your question: > What are the options for patterns? I am putting together a list for you.</p> </div> 	<div data-bbox="1055 1417 1461 1648"> <p>Sara Carlisle - 01:24 PM</p>  <p>Regarding your question:</p> <p>What are the options for patterns?</p> <p>I am putting together a list for you.</p> </div>
<p>Strikeout</p> <p>When double-tildes precede and follow text, the text appears in strikeout format.</p>	 <div data-bbox="646 1690 974 1732"> <p>Please make the following change: All salads come with a roll ~~and a side~~.</p> </div> 	<div data-bbox="1055 1690 1461 1837"> <p>Sara Carlisle - 01:51 PM</p>  <p>Please make the following change: All salads come with a roll and a side.</p> </div>


Backtick


When triple backticks surround words within a line , the words appear red.

When triple backticks appear on the lines before and after a block of code, code formatting is applied.




The company name is ``KC Auto``.






```
``
<php>
code
</php>
``
```




Jared Taylor - 03:04 PM



The company name is KC Auto.

Jared Taylor - 03:10 PM



```
<php>
code
</php>
```