

Search in AirSend

Content search

AirSend's content search is active in the dashboard and inside channels. The content search returns matching content in the following categories:

- channel names
- messages
- files
- actions
- user names

When you search in the dashboard, you find matching content in all channels; when you search in a channel, you find matching content within that channel only.

As you type into the search box, AirSend displays up to three matches per category under the search box. To see all matches, click **Enter** or click **Show All** for one of the search categories.

The screenshot shows the AirSend dashboard interface. At the top, there is a search bar with the text "Search channels and files...". To the right of the search bar are a close button (X), a notification bell, and a user profile for "Jared Taylor". Below the search bar, the dashboard is organized into a grid of channel cards. The first card is a "Create New Channel" button. The other cards represent various channels, each showing the number of members, the number of files, and the last updated time. The channels are: "Wiki discussion" (1 member, no file, updated a few seconds ago), "SiteBuild User Forum" (4 members, 1 file, updated a minute ago), "The Blue Carrot Cafe" (2 members, 9 files, updated 2 months ago), "Get Outta Town" (6 members, 3 files, updated 2 months ago), "User Group" (2 members, 1 file, updated 2 months ago), "NewDesigns accounting" (3 members, no file, updated 5 months ago), "The Market Cafe" (3 members, 3 files, updated 5 months ago), "NewDesigns customer team" (3 members, no file, updated 5 months ago), "Sara Davis" (2 members, no file, updated 5 months ago), and "Jared Taylor account" (2 members, no file, updated 6 months ago). Each card also has a "Show active" dropdown and a "Sort by" dropdown set to "Most Recently Active".

Channel Name	Members	Files	Last Updated
Create New Channel	-	-	-
Wiki discussion	1 member	no file	Last updated a few seconds ago
SiteBuild User Forum	4 members	1 file	Last updated a minute ago
The Blue Carrot Cafe	2 members	9 files	Last updated 2 months ago
Get Outta Town	6 members	3 files	Last updated 2 months ago
User Group	2 members	1 file	Last updated 2 months ago
NewDesigns accounting	3 members	no file	Last updated 5 months ago
The Market Cafe	3 members	3 files	Last updated 5 months ago
NewDesigns customer team	3 members	no file	Last updated 5 months ago
Sara Davis	2 members	no file	Last updated 5 months ago
Jared Taylor account	2 members	no file	Last updated 6 months ago