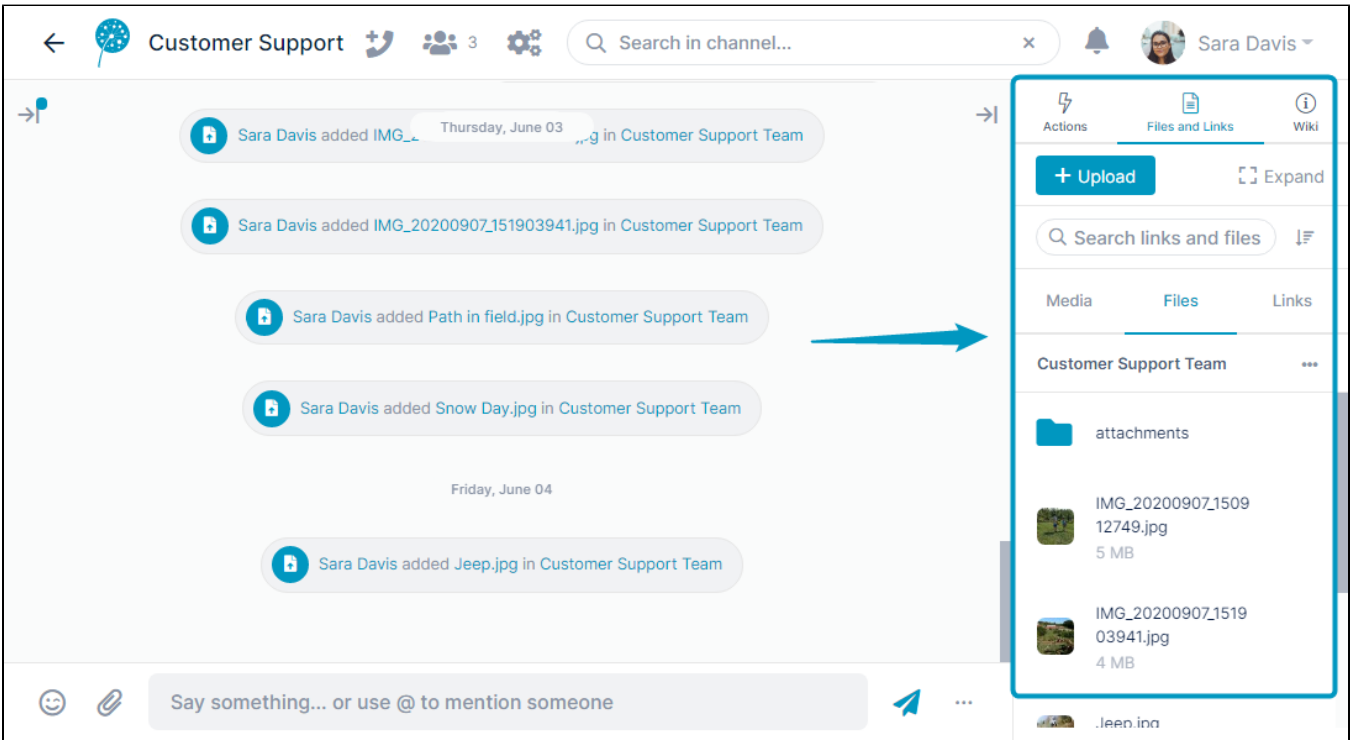







# Files and Links Tab

The right panel includes a **Files and Links** tab:



It has three sub-tabs, **Media**, **Files**, and **Links**.

Media tab	Files tab	Links tab
<p>The <b>Media</b> tab includes media files (image and video) added to messages or to the <b>Files</b> tab. All media files also appear in the <b>Files</b> tab.</p> <div><div>MediaFilesLinks</div><div>Today<div>This Year</div></div></div>	<p>The <b>Files</b> tab includes all files uploaded to the channel, the <b>attachments</b> folder (the default folder for message attachments) , and folders that you add.</p> <div><div>MediaFilesLinks</div><div>Customer Support Team<div>attachmentsIMG_20200907_150912749.jpg5 MBIMG_20200907_151903941.jpg4 MBPath in field.jpg5 MBSnow Day.jpg2 MB</div></div></div>	<p>The <b>Links</b> tab includes all links that you copy into messages.</p> <div><div>MediaFilesLinks</div><div>Todaymedia.giphy.com Sara Davis sent this link. <a href="https://media.giphy.com/media/...">https://media.giphy.com/media/...</a></div></div>

Perform actions in the **Files** tab:

